

ARLINGTON PARISH COUNCIL

Minutes of the Meeting of Arlington Parish Council held on 15th February 2018 at 7.30pm in Upper Dicker Village Hall

PRESENT: Cllr M Garner (Chairman), J Parsons, P Stenning, V Radtke, J Robinson-Sivyer and N Kinghorn.

IN ATTENDANCE: District Council D White and A Stevens (Clerk). There were three members of the public present.

109. PUBLIC SESSION

District Councillor D White said;

- Wealden District Council is meeting to approve its budgets on the 21st February. As a guide, those on Council Tax Band D are likely to pay £5 a year more for District Council services next year.
- ESCC is set to approve cuts of £17m. There are serious concerns about the future of two respite, care and rehabilitation homes in Eastbourne, Milton Grange and Firwood House.
- Plans to create 420 new primary places at Hailsham Community College have been given the go ahead.
- The sale of Park Wood has been suspended to allow the Friends of Park Wood time to raise the money.

Miss Proctor asked Councillors to consider;

- Putting small posts with reflectors on the edge of the Green to stop people parking their cars there.
- Not having a gate put in the new fencing because it will encourage people to cut through the Green and having a sign there instead to encourage them to use the Weald Way.

Miss Proctor's requests were addressed in Minute 118.

110. APOLOGES FOR ABSENCE

Apologies for absence were received from County Councillor N Bennett.

111. DECLARATIONS OF INTEREST AND CHANGES TO THE REGISTER OF INTERESTS.

There were no declarations of interests nor were there any changes to the Register of Interests.

112. MINUTES OF THE FULL COUNCIL MEETING HELD ON 18th January 2018.

The minutes of the Full Council Meeting held on the 18th January 2018 were read, approved by all and signed by the Chairman as a true and accurate record of the meeting.

113. PLANNING

a. Planning Applications:

WD/2018/0173/PD - Carrick House, High Barn Road, Upper Dicker, BN27 3QJ - Proposed single-storey rear and side extension – Councillors agreed they had no comments to make on this application.

WD/2018/0070/F - Parkwood Farm, High Barn Road, Upper Dicker, BN27 3QL - Barn, Phase II – Councillors noted that Section K on the PA7 form has not been completed and agreed that as long as the answer to it is no, they have no objections to the application.

b. The following Planning Applications have been approved by the District Council;

WD/2017/2862/F - Ravenscroft, Coldharbour Road, Upper Dicker, BN27 3PZ - Demolition of rear part of existing house and replacement with a 2-storey extension.

WD/2017/2755/F - Crowbore, Tye Hill Lane, Arlington, BN26 6SF - Detached garage to side of dwelling.

WD/2017/2833/LB and WD/2017/2832/F - Claverham Manor, Wick Street, Berwick, BN26 6TL - Erection of a two-storey extension to replace an existing extension to the north-west elevation, with associated minor internal reconfiguration works.

WD/2017/2461/F - Camberlot Farm, Lower Dicker, Hailsham, BN27 3RH - To cover existing silage pit with a roof and use for dairy cow young stock housing

- c. Planning Matters – WD/2017/0340/F - Field To The South Of Copyhold Cottages (Formerly Part Of Wilbees Farm), Arlington, BN26 6RU - Siting of three temporary agricultural workers' dwellings for a period of 5 years together with an agricultural barn with PV array and alterations to existing highway access to provide three affordable smallholdings to new entrants to ecological agriculture – Arlington Parish Council respectfully requests the appeal decision be deferred until such time as ELC can unequivocally demonstrate that the Greenham Reach project is a viable going concern after the initial 5 year temporary residency period is completed, and a full planning application has been submitted (and approved) by the three original tenants for the permanent establishment of the three small holdings on that site. The reason being that until the initial 5 year period has expired it is not entirely possible for ELC to demonstrate that their business model is actually viable.

114. FINANCE.

To approve list of payments – Councillors resolved to accept and approve the list of payments to the 15th February 2018 which totalled £3661.44.

1848	A Stevens - Salary	£ 556.96
1849	ESCC - Pension	£ 202.53
1850	Recycling Partnership - Bin Emptying	£ 32.59
1851	Business Solutions	£ 29.50
1852	Jakk - Fingerposts	£2434.80
1854	ESCC - Pension	£ 405.06

- b. To approve the accounts to date – Members **resolved** to approve the accounts to 31st January 2018.

c. General Data Protection Regulations

The current Data Protection Act is out of date and does not take into account Social Media. The new regulations take effect from 25th May 2018 and return ownership of data back to the individual. After May individuals will have to give their consent when anyone wants to use their data, and for what they want to do with it. Professional organisations (including Town and Parish Councils) will have an obligation to look after information.

Organisations such as Town and Parish Councils will need to appoint an independent Data Protection Officer. Solicitors at NALC and the SLCC agree this cannot be the Clerk. The role of the Data Protection Officer (DPO) will be to act like a policeman and protect the individual. One solution is to appoint a Cyber Protection Solutions Company to be the DPO. They have discovery templates they can share which will find out where the data is and they can work out what to do with it.

Any information held by the Parish Council will need to be encrypted because;

- If the Parish Council gets hacked it won't have to report it.
- If information is lost on a memory stick for example, no-one will be able to access the information on it.
- If the Parish Council loses someone's data and it is not encrypted they are entitled to compensation.

Consent to hold data will need to change. Individuals will no longer be able to tick a box providing general consent, they must specifically consent to the purpose the data is being used for and that consent must be recorded.

Parish Councillors may need to have separate Parish Council email addresses and their own personal devices will have to be encrypted if they hold Parish Council information. Councils will also need to approve more policies (ie; Retention Policy, Privacy Policy).

Arlington Parish Council has started to take the new regulations on board, the Clerk has attended training, the office computer has been encrypted and the contents are now stored onto an encrypted memory stick.

Councillors resolved to appoint Satswana, a Cyber Protection Solutions Company, to act as the DPO.

115. HIGHWAYS –

Councillor Stenning said;

- The fingerpost outside the Yew Tree has still not been repaired. The Clerk will chase up the contractor.
- It has been nearly a year since the Parish Council first reported the loose drain covers in The Street Arlington Village to ESCC. Councillor Parsons said that the organisation responsible for the equipment cover – Virgin Media Group – has now been sent a strongly worded email from the Principal Traffic and Safety Engineer at ESCC. The Clerk will ask him to follow it up.

116. RISK ASSESSMENT – Mr Collins continues to risk assess the defibrillators, fingerposts and noticeboards and his report has been circulated to councillors. No further action is needed at this stage.

117. ALLOTMENTS – Councillors agreed there will be no increase in the allotment charge for 2018-2019.

118. VILLAGE GREEN PROJECT – Councillors agreed to fit a sign at the village green to politely ask drivers not to park on the green. They discussed whether or not to fit posts but felt they would get in the way of mowing. They also discussed whether raising the edge or painting white lines on the road might help but felt drivers would still drive on to a raised edge and white lines could be an option but permission would be needed from the road's owner. They agreed to monitor the situation for now and reconsider their decision at a later date if need be.

At the last meeting Councillors resolved to supply and fit palisade fencing along the main road with a pedestrian entrance gate. Having considered the matter further, they agreed to not fit the gate because they felt it will encourage people to cut through the green. They will erect a sign to encourage people to use the Weald Way and plant along the fencing instead.

119. REPORTS AND QUESTIONS FROM COUNCILLORS – Councillor Garner asked the Clerk to write to ESCC in support of keeping Milton Grange and Firwood House open.

Councillor Garner also announced the resignation of Councillor Ray Collins and Councillors thanked Mr Collins for his outstanding contribution to the Parish Council.

120. ITEMS FOR NEXT AGENDA – No items were suggested for the next agenda.

The Chairman thanked Ms Becky Coode who set up the laptop and downloaded and displayed tonight's planning applications on a screen for everyone to see.

121. DATE OF NEXT MEETING - The next meeting will be the Full Council Meeting which will take place on Thursday 15th March 2018 at 7.30pm at Arlington Village Hall. Councillor Parsons will Chair the meeting in the absence of Councillor Garner. Councillor Parsons sent his apologies for the April Meeting.

There being no further business, this meeting closed at 8:30pm.