

ARLINGTON PARISH COUNCIL

Minutes of the Meeting of Arlington Annual Parish Council Meeting held on 16th May 2019 at 7.30pm in Arlington Village Hall

PRESENT: Cllrs M Garner (Chairman), P Stenning, V Radtke, N Kinghorn and J Robinson–Sivyer.

IN ATTENDANCE: District Councillor D Watts and A Stevens (Clerk) There were three members of the public in attendance.

1. SIGNING IN OF NEW COUNCIL

Councillors completed the Acceptance of Office, Register of Interests and Consent to Receive Forms and handed them in to the Clerk.

2. ELECTION OF THE CHAIRMAN OF THE PARISH COUNCIL

Councillor Stenning proposed and Councillor Robinson-Sivyer seconded Councillor Garner for the role of Chairman to Arlington Parish Council. All were in favour. Councillor Garner duly accepted the role.

3. ELECTION OF VICE CHAIRMAN

Councillor Garner proposed Councillor Stenning for the role of Vice Chairman. Councillor Radtke proposed and Councillor Robinson-Sivyer seconded Councillor Kinghorn for the role of Vice Chairman. Councillors resolved by three votes to two that Councillor Kinghorn is Vice Chairman to Arlington Parish Council. Councillor Kinghorn duly accepted the role.

4. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Sellars and they were accepted by those present.

Apologies for absence were also received from County Councillor Bennett,

5. DECLARATIONS OF INTEREST OR CHANGES TO THE REGISTER OF INTERESTS

There were no declarations of interest nor were there any changes to the Register of Interests.

6. MINUTES OF THE PREVIOUS MEETINGS

The following statement was added to the Full Council Meeting Minutes dated 11th April;

‘There is a need to just clarify the minutes of item 135 – Highways.

Public Information Exhibition held at Berwick Village Hall on 15th March, the purpose of which was to provide the public with information about the progress of the already approved upgrading of the existing A27 between Cophall roundabout, Drusillas roundabout and the Beddingham roundabout.

The Road Investment Strategy 1 (RIS 1) covering these improvements between Cophall roundabout, Drusillas roundabout and Beddingham is to be delivered in two phases.

Phase 1 covers the section of the A27 between Cophall roundabout and Drusillas roundabout. Phase 2 covers the improvements between Drusillas roundabout and Beddingham roundabout.

The Road Investment Strategy 2 (RIS 2) relates to the yet to be approved proposal for an off-line dual carriageway between Polegate and Lewes.

There is no RIS 3.

Therefore, the Minutes need to be amended to reflect the unintended inaccuracies as described in the Draft Minutes.

The Minutes of the Parish Assembly and the Full Council Meeting held on the 11th April 2019 were then approved and signed as a true and accurate record by the Chairman.

7. CLERK'S REPORT ON MATTER'S ARISING FROM PREVIOUS MEETING

All matters arising were included elsewhere on the agenda.

8. CO-OPTION OF NEW PARISH COUNCILLOR – Arlington Parish Council currently has one vacancy and will start the process to co-opt a new councillor.

9. COUNCILLOR'S DUTIES AND REPRESENTATION ON OUTSIDE BODIES

Finance Representative	Councillor Garner
WDALC Representative	Councillor Garner
Flood Forum	Councillor Garner
SLR	Councillor Garner
Playparks	Councillor Radtke
Rights of Way – Upper Dicker	Councillor Kinghorn
Dicker Notices	Councillor Sellars
Tree Warden	Councillor Robinson-Sivyer
Public Transport (CCB)	Councillor Sellars
Newsletter	Councillors Stenning and Radtke
Rights of Way – Arlington	Councillor Stenning
Emergency Officer	Councillor Sellars
Police Liaison	Councillor Garner
Planning – Upper Dicker	Councillor Radtke
Arlington Notices	Councillor Stenning
Planning – Arlington	Councillor Stenning
East Sussex ALC Representative	Councillors Garner and Stenning
Highways	Councillors Stenning, Garner and Radtke
Arlington Defibrillator	Councillor Stenning
Upper Dicker Defibrillator	Councillor Sellars
Allotments	Councillor Kinghorn

10. STANDING ORDERS AND FINANCIAL REGULATIONS

Councillors **resolved** to adopt the Standing Orders from 2018 and the Financial Regulations, as distributed by the Clerk.

11. COUNCIL'S BANKERS AND SIGNATORIES

Councillors **resolved** the cheque signatories will be Councillors Robinson-Sivyer, Garner, Kinghorn and the Clerk.

12. GENERAL POWER OF COMPETENCE

Councillors reconfirmed their eligibility to meet the requirements of the General Power of Competence.

The meeting was then suspended.

13. PUBLIC SESSION

Mr Bendit described his planning application WD/2018/0092/F. He said the business;

- Employs six people locally and another six around the country and now wants to employ more.
- Is a 'farm not a factory' which uses sustainably sourced local fruit.

- Has a keen eye on protecting the environment.
- Aims to make its drinks into healthier options for the consumer.
- Supports local charities, churches and community arts.

The new building will;

- Allow the business to employ another 5 local people.
- Re-house current staff.
- Provide more storage space.
- Help Folkingtons attain 'B CORP' accreditation.

The building will never be;

- A factory – The filling of drinks is sub contracted.
- Noisy.
- A warehouse.

The building will;

- Be heated using an air source heat pump.
- Use water provided by harvesting rainwater.
- Be made from timber, reclaimed bricks and reclaimed clay tiles.
- Have a new DEFRA/Woodsure approved Eco-burner.
- Minimise light pollution by using sensor lighting. No outside lighting will operate after 7.30pm except by exception.
- Keep noise pollution to a minimum.

There will also be;

- A cycle to work scheme which can be combined with the train from Berwick.
- Electric charging points for our staff's cars.
- Grass-crete for vehicle access from the road avoiding the need for a hard or gravel surface.
- Landscaping with fruit and other trees and all soil that is moved will be graded around the building to ensure it is re-used.

Long term – there will be a S106 agreement to ensure the building will always remain part of Endlewick House and it won't be separated off with its own curtilage.

In answer to councillor's questions, Mr Bendit said;

- He has not sought any pre-application from Wealden because his agent said it was not necessary.
- He has no plans to sell the business and will not sell the new building as a separate business.
- He has no plans to set up any other businesses there.

14. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

District Councillor Watts introduced himself and said;

- He currently sits on Planning Committee South and will do so under the new administration.
- Wealden has reduced the number of District Councillors from 55 to 45, 34 of which are Conservatives, 11 are from other parties or are independents.
- He will also be sitting on the Licensing Committee.
- It has been suggested that Planning Committee South and Planning Committee North could combine but it may not be practical.
- The Wealden Local Plan is currently being examined by the Planning Inspector. Her Report is expected in September.
- There is a public Open Day at the new crematorium on 15th June.

In answer to Councillor's questions about the Local Plan, District Councillor Watts agreed;

- It is probably more practical to expand towns than villages.
- This could be a good time to include environmental criteria.

15. PLANNING

a. Planning Applications:

The following planning applications were considered;

WD/2019/0888/OH - Ravenscroft, Upper Dicker, Hailsham, BN27 3PZ - Alterations to the HV and LV overhead lines in Upper Dicker. Removal of the HV overhead line by installation of terminal pole and the installation of an HV and LV underground cables – Arlington Parish Council has no objections on any planning grounds.

WD/2019/0282/F - Plots 1-3 Old Forge Close, Upper Dicker, BN27 3YJ - Reconstruction of plots 1-3 following demolition to foundation level due to fire damage. The buildings are to be reconstructed to the original dimensions (making use of the existing foundations) and in matching facing materials. All services installations to connect-up to existing supplies – Whilst Councillors have no problem with the redevelopment they said they would like to have seen the Fire Report and strongly request the fire prevention measures are upgraded because the fire which destroyed the original building, seemed to progress extremely quickly.

WD/2018/0092/F - Endlewick House, Wildbees Road, Arlington, BN26 6RU - New Sussex barn to provide office and storage accommodation for business use. Associated access and landscaping – Some Councillors were concerned about the size, scale and purpose of the building but they all agreed it is well designed and agreed to support this application as long as there is a S106 agreement in place to tie it in to Endlewick House.

WD/2019/0744/LB and WD/2019/0743/F - Copyhold, The Street, Arlington, BN26 6RY – Kitchen extension, new conservatory and sunroom/dining extension – Arlington Parish Council has no objections on any planning grounds to these applications.

WD/2019/0849/F - 1 Copyhold Cottages, The Street, Arlington, BN26 6RY - New access for tractor – Arlington Parish Council has no objections on any planning grounds to this application.

WD/2017/1760/O - Land at the junction of Coldharbour Road and Michelham Priory Road, Upper Dicker - Outline application for the development of the site to provide 3 new residential dwellings – Councillor resolved their original objections still stand. They objected originally because;

‘1: Sewage disposal is shown as 'unknown'.

2: Three detached dwellings are indicated, but are they two, three or four bedroom, or a mixture, as this may very loosely relate to a projected number of daily vehicle movements?

3: No visitor/tradesman parking is indicated inside the development. Parking outside on Coldharbour Road would create a potentially hazardous obstruction only 25 metres or so from a busy staggered cross-road incorporating a light controlled pedestrian crossing dealing with upwards of 5000 crossings made by Bede's students, visitors and staff each school day. (This is a Bede's figure).

4: The Transport Summary document refers to refuse collection being carried out from Coldharbour Road - which presumably means that the bins would be wheeled out by operatives while the vehicle stands in Coldharbour Road?’

b. Approved Applications:

There following planning applications have been approved by Wealden District Council;

WD/2019/0010/F - Old Pottery Cottage, Coldharbour Road, Lower Dicker, BN27 3PX - Side and rear double story extensions.

c. Planning Matters:

Councillors discussed the Appeal for WD/2018/1531/P04 which relates to Sloe Field Cottage Barn, Chilver Bridge Road, Arlington, BN26 6SB and agreed they had nothing new to add.

16. FINANCE

a. To approve the payments to 16th May 2019 – Councillors resolved to accept the payments list to

16th May 2019 which totalled £1704.20.

1965	Peter Frost – Audit	£ 94.90
1966	Mr Hoad - Grass cutting	£ 108.00
1967	ICO	£ 40.00
1968	Mass Media - Website	£ 50.40
1969	Recycling Partnership - Bin Emptying	£ 34.61
1970	Stripes - Grass cutting	£ 180.00
1971	A Stevens - Salary - April	£ 581.00
1972	ESCC - Pension	£ 218.51
1973	Came and Company - Insurance	£ 357.77
1974	Arlington Village Hall - Hall Hire	£ 22.00
1975	SSALC – LCR	£ 17.00

- b. To agree and sign (i) the Annual Governance Statement and (ii:) the Annual Accounts to 31st March 2019 – Councillors resolved to approve the Annual Governance Statement, the Annual Accounts, the Risk Assessment, Asset Register and Internal Audit Arrangements to 31st March 2019. Councillor Garner signed the Annual Governance Statement and Annual Accounts Statements.
- c. To confirm Exemption Status – Councillors resolved that Arlington Parish Council meets the requirements and is therefore exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.
- d. Insurance – Councillors resolved to approve Axa through Came and Company as the Council's insurers for the forthcoming year.
- d. To approve the subscriptions to NALC, SSALC and the WDALC – Councillors resolved to approve the subscriptions to NALC, SSALC and the WDALC.

17. HIGHWAYS

There was nothing new to add on this occasion.

18. **RISK ASSESSMENT UPDATES** – Councillors formally adopted the Risk Assessment for the Upper Dicker defibrillator, fingerpost and notice board dated March 2019 and the Risk Assessment for the Arlington telephone kiosk, defibrillator, fingerposts and notice board dated April 2019.

Councillors also considered the offer from the Arlington Road West, Robin Post Lane and The Glade Residents' Association. The Association is disbanding and would like to transfer its funds to the Parish Council;

The Proposal to Arlington Parish Council:

In exchange for the transfer of the Association's assets (£2,429.47) to the Parish Council, the latter would:

- Ring fence the transferred funds for the following purpose. The funds can be used for 'capital' or 'revenue' items.
- Project manage the purchase and installation of a defibrillator in Arlington Road West near to the existing Royal Mail post box.
- The defibrillator and associated items would be owned by the Parish Council.
- The day to day /periodic management of the defibrillator and its sundries (inspection, batteries, pads, etc) would be the responsibility of the Parish Council.
- The defibrillator would become part of the publicly accessible network of defibrillators (as are the two existing defibrillators in the Parish).
- Neither the Association (which will have ceased after the transfer of its assets) nor local residents will assume any specific responsibilities for management or supervision of the defibrillator.
- The unit should be deployed with the same philosophy as the other two; it should be unlocked to allow the unit to be deployed in the fastest possible time rather than relying on a 999 call to obtain access (there are no public phone boxes anymore, mobile phones are NOT carried by everybody and a mobile signal is not guaranteed to exist – ergo Hailsham's access process is fundamentally flawed).

Reasons for the proposed location:

- The position is broadly equidistant for all properties in the area of benefit of the outgoing Association.
- It is on a route widely used by horse riders, walkers and cyclists.
- It is in an easily identifiable location.
- The existing post box already has a minor 'pull-in' area.
- As no resident is prepared to have the device located outside of their property, or to supply any electricity to the unit, this position is thought unlikely to cause local objection.

Electricity supply:

There is some general advice on having a defibrillator unit protected against extreme cold conditions. Neither of the Parish's defibrillators at the Yew Tree or Bedes has ever had any electricity supply for warming the equipment. Experience, since both units were installed some years ago, shows the batteries last and contain sufficient power for the intended purpose.

Councillors agreed they like the proposal but they have reservations about the location and agreed to look at other sites before the next Full Council Meeting.

19. **VILLAGE GREEN UPDATE** – There was nothing new to add on this occasion.
20. **CORRESPONDENCE & REPORTS FROM COUNCILLORS** – There was nothing new to add on this occasion.
21. **ITEMS OF INFORMATION - to be included on the agenda for the next meeting –**
 - The Code of Conduct.
 - Defibrillator
22. **DATE OF NEXT MEETING** - Thursday 20th June 2019 at 7.30 pm in Upper Dicker Village Hall.

There being no further business, this meeting closed at 9.00pm.